

# Hemchandracharya North Gujarat University

University Road, Patan-384 265.

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## **Employment Notice No. 37/2019    Date: 14/11/2019**

**Last Date and Time for Online Application: 06/12/2019 08:00 p.m.**

**Last Date and Time for Submission of Hard Copy of Application: 10/12/2019 06:00 p.m.**

### **[A] GENERAL INSTRUCTIONS (Technical Assistant Only):**

1. Selection for the post of Technical Assistant(Computer Center) shall be done on the basis of the Technical written Test of MCQ Type question of 100 marks (each question of 1 mark with negative marking of 0.25 mark for wrong answer)
2. Candidates have to fill-in required information in the prescribed online application form from the website [www.ngu.ac.in](http://www.ngu.ac.in) . It is mandatory to submit the hard copy. Without receiving hard copy, application shall be rejected.
3. If the space in the application form against any item is insufficient, separate sheet may be used.
4. Fees (Rs.500/- for General and Rs.250/- for SC/ST/OBC/EWS categories) should be paid online only. which is non-refundable.
5. The University reserves the right to fill the post or keep it vacant. In case of dispute / ambiguity/ interpretation the decision of Vice-Chancellor shall be final.
6. The applicant should ensure that the hard copy of application is submitted to the university through Speed Post or In person so as to reach the Registrar, Hemchandracharya North Gujarat University, University Road, Patan – 384265 on or before the due date.
7. Candidate if invited for interview will have to attend at his/ her own expense.
8. Candidates must enclose the attested or self-attested copies of relevant certificates, mark-sheets, documents, testimonials, etc.
9. In case those serving in grant-in-aid/Govt. organizations will have to submit their application through proper channel. They may submit one advance copy so as to reach the university on or before due date. No Objection Certificate from the parent institution / employer shall have to be produced at the time of interview.
10. Please write name of the post applied on the envelope.
11. Candidates in their own interest are advised to check regularly the website of the Hemchandracharya North Gujarat University, Patan, ngu.ac.in.
12. This post has been sanctioned for the financial year 2019-20 only. Therefore the appointment on this post shall be continued subject to the further sanctioning of the post by the state government for next financial year. Department of Education has sanctioned this post vide GR No. ૩૭૫-૧૨૧૯-CHE-૧.૫૧.૭૨-૧૨, તા.૨૮/૦૮/૧૯.
13. Pay Scales, allowances and other Monetary Benefits:  
The pay scales, allowances, pension, insurance, provident fund, gratuity, medical benefits and other monetary benefits of the University employees shall be such as may be laid down by the Executive Council from time to time and approved by the Government of Gujarat.
14. Qualifying written test shall be in both the languages (1) Gujarati and (2) English except language section.
15. For further information regarding this Advertisement, Keep on visiting university website.

**[B] QUALIFICATIONS:**

**A. TECHNICAL ASSISTANT**

**Pay Matrix - Level-06 : Rs.35,400/-.**

PGDCA after graduation with 50% marks from the recognized university and one year working experience in any reputed organization.

**OR**

B.C.A. / B.Sc. ( Computer Science / Information Technology) with 50% marks and one year experience.

**OR**

BE(Computer Science / Computer Engineering / Information Technology) with 50% marks.

**OR**

Master Degree in (Computer Application / Computer Science / Information Technology)