

Hemchandracharya North Gujarat University, Patan

API FORM FOR THE POST Of ASSOCIATE PROFESSOR AND PROFESSOR (For posts other than Architecture Department)

PART : A **GENERAL INFORMATION**

POST APPLIED FOR : _____

1) Name (in Block Letters): _____
(Surname) (Name) (Father's/Husband's Name)

2) Father's /Mother's Name: _____

3) Caste: _____ Category: _____

4) Current Designation & Grade Pay: _____

5) Address for correspondence (with Pin code)

6) Permanent Address (with Pin code)

7) Mobile No.: _____ Phone No. _____

Email Id: _____ Adhar No.: _____

8) Qualification

Level	Board	Year of passing	Score / Grade/ Class

8) Orientation / Refresher Courses attended:

Name of the Course	Place	Duration	Sponsoring Agency

PART - B

ACADEMIC PERFORMANCE INDICATORS: CATEGORY-I

ACADEMIC PERFORMANCE INDICATORS (APIs)

CATEGORY-I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES :

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
1 A (i)	Classroom teaching (including lectures, seminar)	As per allocation	Hours per academic year			
1 A (ii)	Classroom teaching (including lectures, seminar) in excess of UGC norms	As per allocation	Hours per academic year			
1 A (iii)	Classroom teaching (including lectures, seminar) preparation time	Same as actual teaching hours as per attendance register	Hours per academic year			
1 B	Tutorials and Practicals	Actual as per attendance register	Hours per academic year			
1 C	Outside classroom interaction with students	Max 0.5 of hours in 1 A	Hours per academic year			
	Sub –Total (1)	Score = hrs /10 (Max. Score 100)				

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
2	Research Supervision (including Masters thesis)	Max. 1 hour per student per working week	Hours per academic year			
	Sub –Total (2)	Score = hrs /10 (Max. Score 30)				

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
3 A	Question paper setting, moderation and related work	Actual hours	Hours per academic year			
3 B	Invigilation/supervision and related examination duties	Actual hours	Hours per academic year			
3 C	Evaluation/assessment of answer scripts and assignments related to internal assessment, external and re evaluation	Max. 20 minutes per full script	Hours per academic year			
	Sub –Total (3)	Score = hrs /10 (Max. Score 20)				

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
4 A	Teaching innovation including preparation of innovative course, use of innovative methodologies for teaching including bilingual/multilingual teaching	Evidence to be provided. Scores to be finalized by the screening/API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
4 B	Preparation of new teaching learning material including translation, bridge material, study pack or similar additional resource for students	Evidence to be provided. Scores to be finalized by the screening/API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
4 C	Use of anonymous students' feedback on the quality of classroom teaching and students' interaction	Performa and summary feedback to be attached	2 points per course (max 10 points)			
	Sub –Total (4)					

TEACHING, LEARNING ANDEVALUATION RELATED ACTIVITIES :

Sr. No.	Sub Total	Notes	Total API Score (TO BE FILLED BY CANDIDATE)	
1	Sub –Total (1)	Score = hrs /10 (Max. Score 100)		
2	Sub –Total (2)	Score = hrs /10 (Max. Score 30)		
3	Sub –Total (3)	Score = hrs /10 (Max. Score 20)		
4	Sub –Total (4)			
	Grand Total			

ACADEMIC PERFORMANCE INDICATORS (APIs)

CATEGORY-II CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
5 A	Discipline related co-curricular activities (e.g. field work, study visit, student seminar, events, career counseling etc)	Evidence to be provided. Scores to be finalized by the screening /API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
5 B	Other co-curricular activities (Cultural, Sports, NSS, NCC etc)	Evidence to be provided. Scores to be finalized by the screening /API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
5 C	Extension and dissemination activities (public lectures, talks, seminars, popular writings not covered under III)	Evidence to be provided. Scores to be finalized by the screening/API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
	Sub –Total (5)					

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.
6 A	Administrative responsibility (including Dean, Principal, Director, Co-ordinator, OSD, Chairperson, Convener, Teacher-in-charge or similar duties that require regular office hours for its discharge)	Actual hours spent	Hours per academic year			
6 B	Participation in Board of Studies, Academic and Administrative Committees	Actual hours spent	Hours per academic year			
	Sub –Total (6)	Score = hrs /10 (Max. Score 30)				

Sr. No.	Nature of Activity	Notes	Units of Assessment	API Score (TO BE FILLED BY CANDIDATE))	Encl. No.
7	Overall contribution to the collective/corporate life of the institution (including 5, 6 and any other contribution)	Evidence to be provided. Scores to be finalized by the screening /API committee	Outstanding = 10 Very good = 7 Good = 5 Average = 3 Modest = 1			
	Sub –Total (7)					

CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Sr. No.	Sub Total	Notes	Total API Score (TO BE FILLED BY CANDIDATE)	
1	Sub –Total (5)			
2	Sub –Total (6)	Score = hrs /10 (Max. Score 30)		
3	Sub –Total (7)			
	Grand Total			

CATEGORY-III

RESEARCH AND ACADEMIC CONTRIBUTIONS

III A Details of Research Papers Published

A.1 Referred Journals

Sr. No.	Title of the Article	Author	Co-Authors	Name of the Journal Vol. No. & pp	International / National	Impact factor as it published	API Score (TO BE FILLED BY CANDIDATE)		Encl. No.

A.2 Non-referred Journals with ISSN / ISBN

Sr. No.	Title of the Article	Author	Co-Authors	Name of the Journal Vol. No. & pp	International / National	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

A.3 Full paper published in the proceeding of Conference / Seminars / Symposia, etc.

Sr. No.	Title of the Article	Author	Co-Author(s)	Name of the Programme	Organizer	Date	ISBN/ISSN if any	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

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III B Research Publications

B.1 Text or reference books by International publisher

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

B.2 Subject books by national level publishers / State and Central Govt. publications with ISBN / ISSN Number.

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

B.3 Subject books by other local publishers with ISBN / ISSN Number.

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

B.4 Chapters contributed to edited vol. published by International publishers.

Sr. No.	Title of the Book	Name of the Editor	Chapter contributed	Author / Co-Author(s)	Name of the Publisher	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

B.5 Chapters in national level publishers with ISBN/ISSN and with numbers of national and international directories.

Sr. No.	Title of the Book	Name of the Editor	Chapter contributed	Author / Co-Author(s)	Name of the Publisher	ISBN / ISSN	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

III C Details of Research Projects

C.1 Sponsored Major / Minor Research Projects Carried out / ongoing

Sr. No.	Title of the Project	Funding Agency	Grant Sanctioned	Duration		Project Status Completed / on- going	Project Type Research/ Consult	Policy Document	API Score TO BE FILLED BY CANDIDATE)		Encl. No.
				From	To						

C.2 Consultancy Research Projects Carried out / ongoing

Sr. No.	Title of the Project	Funding Agency	Grant Sanctioned	Duration		Project Status Completed / on- going	Project Type Research/ Consult	Policy Document	API Score TO BE FILLED BY CANDIDATE)		Encl. No.
				From	To						

C.3 Completed Projects : Quality Evaluation

Sr. No.	Title of the Project	Funding Agency	Grant Sanctioned	Duration		Project Status Completed / on- going	Project Type Research/ Consult	Policy Document	API Score TO BE FILLED BY CANDIDATE)		Encl. No.
				From	To						

C.4 Research Projects Outcome / Outputs

Sr. No.	Title of the Project	Funding Agency	Grant Sanctioned	Duration		Project Status Completed / on- going	Project Type Research/ Consult	Policy Document	API Score TO BE FILLED BY CANDIDATE)		Encl. No.
				From	To						

III D Research Guidance

D.1 Details of M.Phil Awarded

Sr. No.	Name of the Scholar	Title of the Thesis	Submitted	Awarded	University	Month and Year	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

.2 Details of Ph.D. Awarded / Thesis submitted

Sr. No.	Name of the Scholar	Title of the Thesis	Name of the University	Month and Year	API Score TO BE FILLED BY CANDIDATE)		Encl. No.

III E Training Courses and Conferences / Seminars / Workshop Papers

E.1 Refresher/Orientation Course, Methodology Workshop, SSD, FDP attended

Event	Sr. No.	Organizer	Place	Period	Duration		API Score TO BE FILLED BY CANDIDATE)		Encl. No.
					From	To			
Refresher Courses / Training Programmes									
Methodology Workshop									
Conference / Seminars / Workshop									
Teaching-learning-evaluation Programme									
Soft skill development									
Faculty Development Programme									

E.2 Details of papers presented in Seminars/Conferences, etc., which are not covered under Category III A

Sr. No.	Title of the Article	Author	Co-Author(s)	Name of the Programme	Organiser	Date	Level : International/ National/ Regional	API Score TO BE FILLED BY CANDIDATE)	Encl. No.

E.3 Details of invited Lectures / Presentations in Conferences / Seminars, etc.

Name of the Programme	Organiser of the Programme	Level : International/ National/ \	Topic	Date	API Score TO BE FILLED BY CANDIDATE)	Encl. No.

Total API Score (A+B+C+D+E)

<u>API Score</u> (TO BE FILLED BY CANDIDATE)	<u>API Score (for Office Use)</u>
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Part- C:
Major Publications for Assessment

(Copy should be attached in five (5) sets)

Sr. No.	Title of the Paper/ Book	Publisher	Edition	Date of Publication	Name of Co-Authors
1					
2					
3					
4					
5					

PART : D

OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received, etc. not mentioned in above items.

S. No.	Details (Mention Year, value etc. where relevant)

I certify that the information provided is correct and best of my knowledge. I am fully aware and agree that if the claims made by me are without the documentary proof, the screening committee/ API Evaluation committee is to reject that and shall assign no marks for that claim.

Place _____
Date : ____/____/2019

Signature of Candidate